

FREEDOM APPLICATIONS COMMITTEE
Thursday, 18 November 2021

Minutes of the meeting of the Freedom Applications Committee held at Committee Room - 2nd Floor West Wing, Guildhall on Thursday, 18 November 2021 at 4.46 pm

Present

Members:

Jeremy Mayhew (Chairman)
Alderman Sir David Wootton (Deputy Chairman)
Simon Duckworth (Ex-Officio Member)
Christopher Hayward (Ex-Officio Member)
Deputy Catherine McGuinness (Ex-Officio Member)

Officers:

Caroline Al-Beyerty	- The Chamberlain
Murray Craig	- Clerk of the Chamberlain's Court
Matthew Cooper	- Town Clerk's Department
Hayley Hajduczek	- Chamberlain's Department
Bruce Hunt	- Remembrancer's Office
Rhiannon Leary	- Town Clerk's Department

1. APOLOGIES

Apologies for absence were received from Alderman William Russell.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

**3. MINUTES OF THE PREVIOUS MEETING
RESOLVED, that:**

the public minutes and the non-public summaries of the meeting on 14 September 2021 be agreed as a correct record.

MATTERS ARISING

There were none.

4. OUTSTANDING ACTIONS LIST

The list of Outstanding Actions was considered.

RESOLVED, that:

the Outstanding Actions List be noted.

5. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were none.

6. **EXCLUSION OF THE PUBLIC**

RESOLVED: that under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

Item No.	Paragraph(s) in Schedule 12A
8-9	1
10	-
11-14	1
15	-

7. **NON-PUBLIC MINUTES**

The Committee considered the non-public minutes of the meeting held on 14 September 2021.

RESOLVED, that:

the non-public minutes of the meeting held on 14 September 2021 be agreed as a correct record.

8. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were none.

9. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

10. **CONFIDENTIAL MINUTES**

The Committee considered the confidential minutes of the meeting held on 14 September 2021.

RESOLVED, that:

the confidential minutes of the meeting held on 14 September 2021 be agreed as a correct record.

11. **OUTSTANDING ACTIONS LIST (CONFIDENTIAL)**

The Committee considered the list of confidential outstanding actions.

RESOLVED, that:

the Outstanding Actions List be noted.

12. **CHAMBERLAIN'S COURT BUSINESS PLAN 2021/22**

The Committee considered a report of the Chamberlain.

13. **INCREASE IN CHARGES FOR FREEDOM CEREMONY**

The Committee considered a report of the Chamberlain.

14. PROPOSED MERGER OF TWO FREEDOM CATEGORIES

The Committee considered a report of the Chamberlain.

15. FREEDOMS DASHBOARD AND APPLICATIONS REQUIRING DISCUSSION

The Committee considered a report of the Remembrancer and the Chamberlain.

16. LIST OF HEADS OF MISSIONS

The Committee considered a report of the Remembrancer.

17. FREEDOMS BY SPECIAL NOMINATION - COMPOSITE LIST OF POTENTIAL RECIPIENTS

The Committee considered a report of the Chamberlain.

18. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were none.

19. ANY OTHER BUSINESS THAT THE COMMITTEE AGREES SHOULD BE CONSIDERED IN CONFIDENTIAL SESSION

There was none.

The meeting ended at 6.01 pm

Chairman

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